

TERMS AND CONDITIONS OF YOUR OFFER AT NORTHUMBRIA UNIVERSITY

Our offer is made subject to the terms and conditions set out in the University's [Handbook of Student Regulations](#). It is important that you read these in advance of accepting your offer. Your attention is particularly drawn to the Student Enrolment Conditions at Section 2.

Please note that, the University may make changes to the Handbook. It may be necessary for the University to make changes for compliance with legislation, the requirements of regulators or in accordance with best practice. You will be notified about any changes to this Handbook, and all changes will be displayed on the University's website at <http://www.northumbria.ac.uk/handbook>.

By making this offer of a place at Northumbria University to you, we are initiating a contract for education services. If the offer is accepted by you, a contract has been made between yourself and Northumbria University. This means that we agree to reserve a place for you at the University for the course specified in your offer and that we will allow you to enrol on this course if you meet our specified entrance requirements and any other conditions of enrolment. The Northumbria Admissions Policy can be found at <http://www.northumbria.ac.uk/adpolicy>.

Additional terms for courses involving a professional placement and/or access to children and vulnerable adults.

Please note that it will be clearly identified to you in your course information if your programme includes a professional placement and / or access to children or vulnerable adults. It is your responsibility to ensure that you comply with any additional terms of your offer in advance of the start of your programme. Failure to do so could prevent you from enrolling on the programme.

APPEALS, COMPLAINTS AND THE COMMUNICATION OF PROGRAMME CHANGES

The University has an applicant appeals and complaints policy which can be found at www.northumbria.ac.uk. This is relevant where an applicant has concerns about how their application was managed.

The offer of place and your subsequent registration are made on the basis that the information supplied in your application is true and complete and that you hold the qualifications you have listed on your application. The University reserves the right to withdraw an offer of a place or to terminate your enrolment if information comes to light that an applicant/student has given false information on their application or has omitted to declare information requested. This also applies if your circumstances change after you have been made an offer which means that you no longer meet the programme's specific requirements.

In our drive to provide programmes that are academically excellent, professionally relevant and up to date with current research we do, on occasion, make changes to our courses following the production of the printed prospectus and other printed materials. Our pre-entry information is always intended as a guide to inform choice, with our most up to date information being available on our website.

The University will use reasonable action not to make any changes to the Programme either before you start or during the academic year for which you enrol. However, there are occasions where some changes may be necessary to assist and support the proper delivery of educational services. Please refer to Section 2: Provision of the Programme in the [Handbook Student of Regulations](#) for further information. If there are any important changes to the programme for which you have received an offer, we will communicate these to you in writing. We will always provide you with any relevant information that may inform your decision on which offer to accept, and will continue to do so up until enrolment. We will in particular highlight to you any important changes from the prospectus or other course promotional materials. If these changes are significant (for example a change of course title, significant change in course content or professional validation) we will ask for your express agreement to the change. If you are unhappy with our changes we will offer you the opportunity to be considered for an alternative programme or to withdraw your application.

RIGHT TO CANCEL

You are entitled to cancel your acceptance of a place with the University in writing either (i) within 14 days of your acceptance of your offer; (ii) within 14 days of your first enrolment; or (iii) within 14 days of your Programme start date if you have enrolled (see <https://www.northumbria.ac.uk/study-atnorthumbria/cancellation-form/>).

FEE LIABILITY

Students who cease or pause their programme of study (through interruption in study, withdrawal, suspension or expulsion from a programme of study) at Northumbria University, will be liable for a tuition fee depending on the term in which they pause or cease their programmes set out in Section 13 of the Handbook of Student Regulations <http://www.northumbria.ac.uk/handbook>.

PS. As the University sends a lot of information out by email, do not forget to add us to your contacts to ensure you receive emails from us, and check your junk folders regularly.

I look forward to receiving your reply to our offer in due course. In the meantime, if you have any queries relating to your application, or would like further information, then please do not hesitate to contact our Applicant Services team at bc.applicantservices@northumbria.ac.uk or 0191 4060901. We will regularly keep in touch with you by email so please remember to keep your email address up to date. A summary of terms and conditions for this offer can be found on a separate sheet at the end of this letter.