

U=POST QUALIFYING SPECIALIST AWARD TIMETABLE AND GUIDANCE AGENCIES AND STUDENTS

2025/2026

Guidance notes please read before starting the application process

Thank you for choosing Northumbria university to continue your social work professional development. Below is some guidance to help you navigate the application and enrolment process. This is followed by information about module delivery. The dates for all modules are provided within this document. Keep a copy of these dates for your information so you can put them in your diary. Some modules are exclusively for social workers. Others are accessible by a number of professional groups including safeguarding adults and children SW7000 and SW0736, Work Based Project SW0738 Law and Practice for best interest assessors SW7009, Mental Capacity Act Advanced Practice SW7002 and Trauma informed practice SW7001.

Applying for a module

Apply

To successfully undertake study at the university you must first apply for the module

You apply online via the PQ Social Work page for Northumbria University. The page will give you information about the modules and provide an application link to access the application form. The web page also provides guidance on the application process and how to complete the application form. these.

Please read through the guidance before you start as it makes clear there are several sections you do not have to complete on the form as a Social Work PQ applicant.

The following gives you guidance on the application process itself

To complete the application successfully **you will need your professional registration number with your professional body (if you are an applicant who has to be registered)**. Your application will not be processed until these have been provided so it is vital you include them when submitting your application.

Your application must be submitted by the deadline indicated on the module schedule below. Late applications can only be negotiated in exceptional circumstances via your agency representative. This is to ensure that once your application has been processed there is sufficient time for you to enrol onto the module and for the university to set up appropriate administrative and IT systems for you.

Accept

Once your application has been processed you will receive an e mail offering you a place on the module. At this point you must go onto the university website and go onto the student portal. Accept your place on the module

Enrol

Enrolment on the module is a different process to making the application and accepting your offer. Prior to the start of the module you will receive an e mail with instructions on how to enrol. Do this as soon as you get the e mail as this will then give you access to your module and all the university sites.

You must be enrolled onto a module to attend so dealing with this straight away gives time to sort out any problems should they occur.

If you do not receive those instructions, please contact NSBackOffice@northumbria.ac.uk

If you have a problem with the password, you have been provided with ring IT on 0191 2274242

Your enrolment instructions will be sent by e mail so please ensure you notify the university of any changes you may have of e mail address. It is also worth noting that sometimes university e mails go into your spam file, so if you have not received your enrolment instructions check your spam file as they may be in there.

Late application and enrolment will cause delays in you being able to access the module. If the module is online delivery you will be unable to access it at all. If you do not enrol on the module after several weeks the system will automatically terminate your application on the assumption you no longer wish to do the module.

Module delivery

The PQ Social Work modules are usually delivered as face to face teaching at the university Coach Lane Campus. Some modules may include a mix of online and face to face delivery at the university. Please see the schedule below. Any changes to this will be notified to students before teaching starts. We will try not to change the schedule as outlined but please appreciate changes may have to be made on occasion.

Thank You

Dr Carole Southall

PQ Programme Leader

Modules 2025-2026

MODULE	DATE	TIME	Delivery Model
SAFEGUARDING CHILDREN SW0735 (portfolio- and assignment assessment) SW0736 (assignment only assessment) Module leader: John Cavener	APPLICATION DEADLINE: 28,11,2025 Enrolment deadline: 10,12,2025		
	Wednesday 28/01/2026	9:30am – 4pm	university
	Thursday 29/01/2026	9:30am – 4pm	university
	Wednesday 18/02/2026	9:30am – 4pm	university
	Wednesday 11/03/2026	9:30am – 4pm	university
	Wednesday 01/04/2026	9:30am – 4pm	university
	Submission Date: 07.05.2026 Resubmission date: 23,07,2026		
PRACTICE EDUCATION 1(Oct 2025 intake) SW7007	APPLICATION DEADLINE: 29,08,2025 Enrolment deadline: 11,09,2025		

Module Leader Jeannine Hughes	Thursday 02/10/2025	10:00am – 4pm	University
	Thursday 16/10/2025	10:00am – 4pm	University
	Thursday 06/11/2025	10:00am – 12	University
	Thursday 27/11/2025	10:00am – 4pm	University
	Thursday 11/12/2025	10:00am – 4pm	University
	Thursday 26/02/2026	10:00am – 4pm	University
	Thursday 14/05/2026	10:00am – 12	University
	Submission Date:11,06,2026 Resubmission date:20,08,2026		
PRACTICE EDUCATION 1(second intake) SW7007 Module Leader: Jeannine Hughes	The dates for the second Intake of PE1 are yet to be confirmed This is due to uncertainty about exactly when the MA students will go out on placement. Dates will be confirmed by August		

	Thursday 26/02/2026	10:00 am – 4pm	University
	Thursday 15/05/2026	10.00 am – 12pm	University
	Submission Date: 03,9, 2026 Resubmission date 05,11,2026		

SAFEGUARDING ADULTS	APPLICATION DEADLINE Safeguarding Adults 29,08,2025		
SW7003 (portfolio- and assignment assessment)	Enrolment deadline 08,09,2025		
SW7000 (assignment only assessment) Module leader: Dr Carole Southall	Monday 15/09/2025	10am – 4pm	University
	Tuesday 16/09/2025	10am – 4pm	University
	Wednesday 24/09/2025	10am - 4pm	University
	Thursday 25/09/2025	10am – 4pm	University
	Friday 26/09/2025	10am – 4pm	University

Please note if you want to keep your options open to complete the 3 module PG CERT professional Social Work Practice you will have to do SW7003	Submission Date: 13.11.2025 Resubmission date: 19,02,2026		
Trauma Informed Practice SW7001 Module Leader: Dr John Cavener	APPLICATION DEADLINE: 06,02,2026 Enrolment deadline: 27,02,2026		
	Wednesday 18,03,2026	9:30am – 4pm	University
	Tuesday 24,03,2026	9:30m – 4pm	University
	Wednesday 25,03,2026	9:30am – 4pm	University
	Monday 30,03, 2026	9:30am – 4pm	University
	Tuesday 31,03,2026	9:30am – 4pm	University
	Submission Date: 14,05,2026 Resubmission date: 13,08,2026		

Mental Capacity Act: Advanced Practice SW7002 Module Leader: Dr Carole Southall	Application deadline 29,08,2025		
	Enrolment deadline 26.09,2025		
	Wednesday 08/10/2025	9:30am – 4pm	University
	Thursday 09/10/2025	9:30am – 4pm	University
	Friday 10/10/2025	9:30am – 4pm	University
	Monday 13/10/2025	9:30am – 4pm	University
	Tuesday 14/10/2025	9:30am – 4pm	University
	Submission Date: 20,11,2025		
	Resubmission date: 19,02,2025		
BIA – Law and Practice for Best Interest Assessors SW07009 Module leader Fraser McCellan	Application deadline 19,12,2025		
	Enrolment deadline 16,01,2026		
	Thursday 05/02/2026	10am – 4pm	University
	Friday 06/02/2026	– 4pm	University
	Thursday 12/02/2026	– 4pm	University
	Friday 13/02/2026	– 4pm	University
	Thursday 19/02/2026	– 4pm	University

	Friday 20/02/26	– 4pm	University
	Thursday 26/02/26	– 4pm	University
	Friday 27/02/26	4pm	University
	Monday 13/04/26	– 4pm	University
		– 4pm	University
	Submission Date: 23,04,2026 Resubmission date 24,07,2026		
WORK BASED LEARNING PROJECT SW0738 Module leader: Dr Wallace Chan	APPLICATION DEADLINE WBP 29,8,2025 Enrolment deadline 12,09,2025		
	Thursday 09,10, 2025	2.00 – 4.00	University
	Thursday 13,11, 2025	1.0.- 3.00	University
	Other tutorial dates will be arranged as required		
	Submission Date: 21,05,2026 Resubmission date:13,08,2026		

Module	Date	Time	Delivery
Educational development in Practice SW7008 (PE stage 2)(October 2025 Intake) Module leader Jeannine Hughes	Application deadline: 29,08,2025 Enrolment deadline: 20,09,2025		
	Tuesday 07/10/2025	10am -12	University
	Tuesday 21/10/2025	10am -12	University
	Tuesday 18/11/2025	10am -12	University
	Tuesday 02/12/2025	10am -12	University
	Individual tutorial January/February		
	Tuesday 17/03/2026	10am -12	University
	Tuesday 21/04/2026	10am - 12	University
	Submission date: 04,06,2026		
	Resubmission date: 20,08, 2026		
Educational development in Practice SW7008(PE stage 2)	The dates for the second Intake of PE2 are yet to be confirmed This is due to uncertainty about exactly when the MA students will go out on placement. Dates will be confirmed by August		

Module leader Jeannine Hughes			