**EDUCATION AUDIT OF PRACTICE**

**PLACEMENT AUDIT REPORT**

**Placement Name: Date of Audit:**

Placement Manager Name:

|  |
| --- |
| **Self Assessment Audit**  Completed by (name): Designation:  Signature:  **Please send a copy of the completed audit to the Practice Placement Facilitator (PPF) by the last day of the due month.**  Date sent: |

**Standards: Education Audit of Practice**

|  |  |  |  |
| --- | --- | --- | --- |
| **1: Practice Learning Environment** | **Assessment Level** | **Please**  **Tick** | **Rationale/ Evidence** |
| 1.1 The area is deemed to deliver safe care / services. | Excellent |  |  |
| Met - Good |  |
| Just Met |  |
| Not Met |  |
| 1.2 The practice area has a current Portfolio of Learning Opportunities available to all students. | Excellent |  |  |
| Met - Good |  |
| Just Met |  |
| Not Met |  |
| 1.3 Students are able to access information about the practice area in advance of the placement. | Excellent |  |  |
| Met - Good |  |
| Just Met |  |
| Not Met |  |
| 1.4 Health / safety requirements for students are met at all times. | Excellent |  |  |
| Met - Good |  |
| Just Met |  |
| Not Met |  |
| 1.5 Students have access to IT and library facilities when on placement. | Excellent |  |  |
| Met - Good |  |
| Just Met |  |
| Not Met |  |
| 1.6 All students are treated with respect and understanding of individual differences. | Excellent |  |  |
| Met - Good |  |
| Just Met |  |
| Not Met |  |

|  |  |  |
| --- | --- | --- |
| **Action** | **Action review date** | **Responsibility** |
|  |  |  |
|  |  |  |
|  |  |  |

**Standards: Education Audit of Practice**

|  |  |  |  |
| --- | --- | --- | --- |
| **2: Student Support** | **Assessment Level** | **Please**  **Tick** | **Rationale/ Evidence** |
| 2.1 Each student has a qualified educator/ mentor/ sign off / supervisor in accordance with the Regulatory Body requirements | Excellent |  |  |
| Met - Good |  |
| Just Met |  |
| Not Met |  |
| 2.2 Staff who support students undertake regular formal updates to understand the current curriculum and reflect on their role as a mentor / educator / supervisor. | Excellent |  |  |
| Met - Good |  |
| Just Met |  |
| Not Met |  |
| 2.3 Students have regular scheduled meetings with their mentor/educator/ supervisor to agree an initial learning contract, discuss progress and complete a formative or summative assessment of progress. | Excellent |  |  |
| Met - Good |  |
| Just Met |  |
| Not Met |  |

|  |  |  |
| --- | --- | --- |
| **Action** | **Action review date** | **Responsibility** |
|  |  |  |
|  |  |  |
|  |  |  |

|  |  |  |  |
| --- | --- | --- | --- |
| **3: Learning, Teaching and Assessing** | **Assessment Level** | **Please**  **Tick** | **Rationale/ Evidence** |
| 3.1 The practice experience enables students to observe and participate in the delivery of safe, effective care/ services in a supernumerary capacity. | Excellent |  |  |
| Met - Good |  |
| Just Met |  |
| Not Met |  |
| 3.2 Educator/ Mentor/ supervisor enable students to reflect in / on practice and link this experience explicitly with their theoretical knowledge. | Excellent |  |  |
| Met - Good |  |
| Just Met |  |
| Not Met |  |
| 3.3 Inter professional learning is encouraged and supported where appropriate. | Excellent |  |  |
| Met - Good |  |
| Just Met |  |
| Not Met |  |
| 3.4 There is evidence of service user and carer involvement in student learning where appropriate. | Excellent |  |  |
| Met - Good |  |
| Just Met |  |
| Not Met |  |
| 3.5 The practice learning area has clear processes in place to recognise and address student performance/ progression issues. | Excellent |  |  |
| Met - Good |  |
| Just Met |  |
| Not Met |  |

|  |  |  |
| --- | --- | --- |
| **Action** | **Action review date** | **Responsibility** |
|  |  |  |
|  |  |  |

|  |  |  |  |
| --- | --- | --- | --- |
| **4: Communication and collaboration** | **Assessment Level** | **Please**  **Tick** | **Rationale /Evidence** |
| 4.1 There is a named person who takes responsibility for education within the area. | Excellent |  |  |
| Met - Good |  |
| Just Met |  |
| Not Met |  |
| 4.2 The practice area is able to contact members of the Practice Learning Team (PPF, Guidance Tutor and Lecturer in Practice). | Excellent |  |  |
| Met - Good |  |
| Just Met |  |
| Not Met |  |
| 4.3 Student evaluation is actively sought and acted upon. | Excellent |  |  |
| Met - Good |  |
| Just Met |  |
| Not Met |  |

|  |  |  |
| --- | --- | --- |
| **Action** | **Action review date** | **Responsibility** |
|  |  |  |
|  |  |  |
|  |  |  |