Before you begin recording with Panopto...

As part of the assessment on your module you might have been asked to upload a video to Panopto or use the Panopto recorder to create a video of yourself talking over a PowerPoint or one of your assignments.

Before you can do this you need to Add yourself to Panopto on that module. You will need to do this for every module you have been asked to upload a Panopto recording for at least once.

Adding yourself to Panopto on a module

1. Navigate to the module you have been asked to create your recording for on Blackboard.

2. Click on View reading list & institutional tools from the Details & Actions menu.

3. Click Add Yourself to Panopto.

4. You will see the modules Panopto content load and you will see the module folder with any videos in there along with your Assignments folder (Marked with
a little red dot and usually suffixed with [assignments]. This indicates that it is as space where you can record to.

You are now ready to record using the Panopto recorder or upload media to the assignment folder.

If you cannot see the folder mentioned above then an assignment folder might not have been setup for you, please speak to your tutor in regards to this.