An Introduction to PebblePad

This guide details how to get started with PebblePad as well as detailing all of the associated navigation features of the PebblePad system.

Navigating PebblePad

PebblePad has two main ways of navigation; the burger menu and the main screen.

Burger Menu navigation

Main Screen navigation

Clicking the burger menu provides a drop down list of items to access.
Whilst the main screen offers a lot of these at a glance. Both of these navigations replicate one another.

Choosing a form of navigation is entirely dependent on the individual’s preference.

Returning to the main screen is done by clicking the **PebblePad** logo at the top left of the screen.

**Assets vs Resources**

PebblePad’s entire system is based on two document types; Assets and Resources.

Assets - Assets are personal. These were created by and belong to you. You can choose to share these for assessment, collaboration or showcase.
Resources – Resources are items which have been shared with you. These can be potentially modified, completed or used for information purposes. They can also be shared for assessment, collaboration or showcase.

The iconography of these two document types is of importance. Square documents are assets whilst circular are resources.

To see the types of assets and resources that can be created, click the **Get create** tab from the burger menu.
Clicking one of these items will create a new document for you to edit or share.

Each of these types of document are explained further in the guide PebblePad - Exploring Asset and Resource Types.

**The Asset / Resource Store**

Once an asset or resource has been created or shared with you, it will become available in the relevant store. To access the asset / resource store, click the blue text on the main screen.
The asset store will show all of your created assets.

Whilst the resource store will show all of your created or shared with you resources.
<table>
<thead>
<tr>
<th>Activity</th>
<th>Generic PebblePad template</th>
</tr>
</thead>
<tbody>
<tr>
<td>Action Plan</td>
<td>Generic PebblePad template</td>
</tr>
<tr>
<td>Achievement</td>
<td>Generic PebblePad template</td>
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<tr>
<td>Ability</td>
<td>Generic PebblePad template</td>
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<tr>
<td>Structured Reflection</td>
<td>Generic PebblePad template</td>
</tr>
<tr>
<td>SMART Action Plan</td>
<td>Generic PebblePad template</td>
</tr>
<tr>
<td>Meeting</td>
<td>Generic PebblePad template</td>
</tr>
<tr>
<td>Journal Entry</td>
<td>Generic PebblePad template</td>
</tr>
<tr>
<td>Experience</td>
<td>Generic PebblePad template</td>
</tr>
<tr>
<td>Gibbs Reflective Cycle</td>
<td></td>
</tr>
</tbody>
</table>

Once again notice the iconography demonstrating the difference between an asset (square) and a resource (circle).
Clicking on an item in the asset / resource store will open it ready for editing, completing and/or sharing.

Graham Gibbs (1988) has described a simple, idealised model of the iterative process of reflection in which there are six main stages, through which the reflective learner progresses cyclically. This reflective template guides you through this model.

**Uploading your own content to PebblePad**

Users of PebblePad can upload their own content (documents, images, videos and more) to PebblePad for use with their own assets and resources. Anything uploaded with reside within the asset store as it belongs to you.

To upload content, navigate to the **Upload new** pane of the main screen.
Clicking the **Upload a file to PebblePad** will open a menu.

From here you can drop a file into the **Drag a file here** area or click the **Or choose a file...** button to select from your computer.

Once you have chosen your file, its details will appear in the upload dialogue box.
From here you can choose to amend the title, description and to tag (to group assets together) the content. Tags must be entered one at a time, clicking Add after each tag.
Please enter a title for your file:

TEL Feedback 2017.jpg

Please enter a description for your file:

Type your description here

Tag your file

Upon completion of this click Confirm upload to complete the upload process.

Once uploaded, the content will appear in the assets store.

TEL Feedback 2017.jpg
Modified by TEL Training at 13:44 on 04-Aug-2017
The content can be used in assets and resources now. This is explored further in *PebblePad – Exploring Asset and Resource Types*.

**Need Help?**

PebblePad comes with an inbuilt **Learning centre** for supporting users of PebblePad. To access this, from the main screen click the **View PebblePad Help** text on the right of the screen under **Learning centre**.

From here you will be presented with a vast array of help guidance in video format on all aspects of PebblePad.

To play a video, click the **Play Video** button or text.

**IT Support - open 24 hours, 365 days a year**

- **Email**: it.helpline@northumbria.ac.uk
- **Phone**: 0191 227 4242
- **Chat**: northumbria.ac.uk/itchat
- **Twitter**: twitter.com/NorthumbriaIT