

Software

Core Software

Microsoft Office 365 can be downloaded, for free, for all Northumbria University students. A guide on how to do this can be found here -

<https://www.northumbria.ac.uk/static/5007/itspdf/office4students.pdf>

Other core University software such as SPSS, MATLAB, NVivo and virus protection can be downloaded for free. A guide on how to do this can be found here -

<https://rightanswers.northumbria.ac.uk/portal/app/portlets/results/viewolution.jsp?solutionid=040729210560224&SToken=1814CCB719AF45EE3DE333AEE3C4F7A4>

Assistive Software

There is a range of assistive software packages that are available around campus. These are available to all Northumbria University students. However, as Northumbria does not operate a “roaming profiles” policy on their IT network, any customisation or settings changed within the programmes are lost once the user logs out.

Text Help Read & Write (site license)

Available on all open access PC labs but may not be available on faculty/course specific labs.

Mind Genius (site license)

Available on all open access PC labs but may not be available on faculty/course specific labs.

JAWS (5 user concurrent use license)

Available on all open access PC labs but may not be available on faculty/course specific labs. This software has a 5 user license meaning only 5 students can be using this concurrently.

ZoomText (5 user concurrent use license)

Available on all open access PC labs but may not be available on faculty/course specific labs. This software has a 5 user license meaning only 5 students can be using this concurrently.

Simply Web

Students can access University software remotely via a system called Simply Web, information and how to access this can be found here - <https://www.northumbria.ac.uk/sd/central/its/dta/>

Loan Equipment

The Disability and Dyslexia Support Team has a range of equipment available for disabled students to borrow. The loan bank consists of approximately 60 HP laptops and 80 Olympus Digital Voice Recorders which are loaned to disabled students who have a disability related requirement for the equipment.

Laptops come with Windows 10, Office 2016, Text Help Read & Write, Mind Genius and Dragon Naturally Speaking. Digital Voice Recorders come with a USB cable and built in microphone. Basic training on the equipment and software can be provided by the Disability and Dyslexia Support Team.

Non-Medical Help

Non-medical help (bands 1 and 2) is provided in-house. This support consists of the following:

- Practical Support Assistant (Band 1)
- Library Support Assistant (Band 1)
- Exam Reader (Band 1)
- Exam Scribe (Band 1)
- Workshop/Lab Assistant (Band 1)
- Proof Reader (Band 1)
- Sighted Guide (Band 1)
- Study Assistant (Band 2)
- Examination Support Worker (Band 2)
- Manual Note Taker (hand written) (Band 2)

Students who require this support should discuss their support requirements with a Disabilities Adviser. Bands 1 and 2 support are often discussed within a student's DSA Needs Assessment but this support is no longer funded by the student's funding body (Student Finance England, NHS Student Bursaries etc).

Car Parking

Information on parking and the location of the University car parks can be found here -

<https://www.northumbria.ac.uk/about-us/travel-parking/student-parking/>

Students can apply for a parking permit via the following link -

<https://form.jotformeu.com/NUParking/student-parking>

Accessible parking bays are available for students who have a blue badge but they must apply for a (free of charge) parking permit via the following link -

<https://form.jotformeu.com/NUParking/student-parking>. When completing the form please ensure you choose "Blue Badge Permit" when asked what type of permit you are applying for and also have an electronic scan of your blue badge available as you need to upload this when applying for a permit

Accommodation

Accessible and adapted accommodation is available around the University residences. When you apply for accommodation, you must state if any adaptations or adjustments are required – Accommodations Services will then send you a form that you can complete, allowing you to outline your requirements. If you wish to discuss your accommodation requirements further you may wish to speak to a Disabilities Adviser by calling 0191 227 4127 or emailing

sv.disability@northumbria.ac.uk

Hardship Fund (Access to Learning Fund)

Students who incur a £200 contribution fee towards the cost of a Disabled Students' Allowances (DSA) funded laptop may be eligible for hardship funding. Once the student has enrolled at University, registered with the Disability and Dyslexia Support Team and can prove they have paid the £200 contribution to the equipment supplier, they should make a full application to the Access to Learning Fund. Funding is only available to students who can show they are in hardship.

Library Support

A range of library support is available to disabled students including extended loans, item retrieval service, postal service, one to one inductions to the library, accessible access and alternative format textbooks. The available support is discussed and requested during an appointment with a Disabilities Adviser.