



Monday 14 September 2020

AUDIT COMMITTEE

A meeting of the Audit Committee will be held on **Monday 14 September 2020** at **1000hrs** via **Microsoft Teams**. *The first fifteen minutes of the meeting is a closed session with Committee members and representatives of external and internal audit.*

AGENDA

Agenda Item		Item Code	Lead Member/ Officer
1.	<u>Introduction, Meeting Record, Reporting and Context</u>		
	i. Declarations of Interests	Oral Report	A Corfield
	ii. 08 June 2020 Committee Meeting: ➤ Summary Minutes ➤ Summary Action List/Matters Arising	AC20/01 AC20/02	↓
	iii. Committee Terms of Reference and Membership 2020/21	AC20/03	S F O'Donnell
	iv. Vice-Chancellor's Horizon Scanning	Oral Report	Prof A Wathey
2.	<u>External Audit 2019/20</u>		
	i. External Audit Status Update (including IT Audit Actions Follow Up)	AC20/04	C Partridge/ A Thomas
	ii. Key Accounting Judgements and Areas of Audit Focus	AC20/05	S Newitt
3.	<u>Internal Audit</u>		
	i. Outstanding Audit Actions	AC20/06	S F O'Donnell
	ii. Revenue Completeness Internal Audit Report: Management Action Plan	AC20/07	S Newitt
	iii. Internal Audit 2019/20 Progress Report	AC20/08	S Kenny/ M Sanghera
4.	<u>Policy Risk and Assurance</u>		
	i. Health, Safety and Wellbeing Report Q4 2019/20	AC20/09	Prof G Marston/ J Embley
	ii. Insurance Coverage Report	AC20/10	S Newitt
	iii. Reportable Incidents Summary	AC20/11	S F O'Donnell
	iv. Strategic Risk Register Update	AC20/12	↓
	v. Committee Agenda Plan 2020/21	AC20/13	A Corfield
	vi. Deviation from the Financial Regulations for IT Purchase	AC20/14	S F O'Donnell
	<i>All attendees to leave the meeting for the subsequent Agenda Item</i>		
5.	<u>Any Other Business</u>		
	i. Reserved/Private Committee Discussion	Oral Report	A Corfield