

**Monday and Tuesday 28-29 September 2015
BOARD OF GOVERNORS and AWAY DAY PROGRAMME**

A meeting of the Board of Governors will be held on **Monday 28 September 2015 at 1400hrs** at the Royal Society, 6-9 Carlton House Terrace, London SW1Y 5AG. *Starred ** items on the Agenda are 'For report/to note' only, and will be taken as read and pass without discussion unless Governors notify the Chair and the Secretary no less than 48 hours in advance of the meeting that they wish to raise a matter on one or more of the items. The full programme for the Away Day Programme is provided overleaf.*

Part I Agenda: Strategic and Policy Items for discussion, endorsement or approval

Agenda Item and Timings (hrs)		Item Code	Board/UE Member
1. 1400	<u>Introduction: Board Membership Matters</u>		
	i. Declarations of Governors' Interests	Oral Report	C Sayers
	ii. Annual Evaluations:	↓	D Clipsham
	➤ Chair of the Board		A Dawkins
	➤ Board Committee Chairs		C Sayers/ C Sayers/
iii. Nominations Committee Matters (including Board and Committee Membership 2015/16)	BG15/01	A Dawkins	
	iv. Election Regulations	BG15/02	
2. 1430	<u>Strategic Discussion Items</u> <i>All Items in Section 2 are Confidential</i>		
	i. Vice-Chancellor's Report	BG15/03	Prof A Wathey
	ii. Student Recruitment and Enrolment Update: 2015/16	<i>Presentation</i>	A Dunlop
	iii. NSS 2015 Summary Outcomes	BG15/04	Prof P Francis
	iv. Developing the University Culture	BG15/05	J Embley
	v. Health and Safety:		C Reilly
	➤ Health, Safety and Sustainability Report	BG15/06	↓
➤ Health and Safety Incident, Strategic Review and Corporate Risk (Legally Privileged and Confidential)	BG15/06i		

Part II Agenda: Routine Business Items for report, consideration or approval

3. 1630	<u>Constitutional, Regulatory and Routine Business Reporting</u>		
	i. Board of Governors' Meeting: 06 July 2015		
	➤ Executive Summary	BG15/07	C Sayers/A Dawkins
	➤ Confidential Minutes	BG15/07i	↓
	➤ Reserved Minutes	BG15/07ii	
	ii. Summary Action List/Matters Arising*	BG15/08	A Dawkins
	iii. Prevent Duty and Guidance for HEIs	BG15/09	Prof G Marston
	iv. Annual Statement on Research Integrity Activity	BG15/10	
4. 1715	<u>Board Committee and Panel Executive Summaries</u>		
	<i>All Items in this Section are Confidential</i>		
	i. Students' Union President's Report	BG15/10a	A Crawley
	ii. Financial Performance Report	BG15/11	A Jefferson
	iii. Audit Committee: 21 September 2015*	BG15/12	A Corfield
	iv. Nominations Committee: 14 September 2015*	<i>See BG15/01</i>	A Dawkins
	v. Board Annual Plan 2015/16	BG15/13	↓
1730	vi. Corporate Risk Dashboard	BG15/14	

PROGRAMME: 28-29 SEPTEMBER 2015

Monday 28 September 2015: Travel, London Campus Tour, Board Meeting and Dinner		
Area	Time	Participants
Travel to London from Newcastle and other destinations	0757hrs NCL Central – London KX Arrive London KX at 1052hrs	N/A
<i>Suggested Travel - Kings Cross to Liverpool Street Station</i>	1100-1130	N/A
Northumbria London Campus Tour Middlesex Street London E1 7HT <i>Nearest Tube – Liverpool Street</i>	1130-1230	Board and regular UE attendees Dr Guy Brown, Chris Reilly Julie Noone, CE, QAHE Ltd Mike Goodwin, Operations Director, QAHE Ltd
<i>Suggested Travel - Liverpool Street Station to Charing Cross/Piccadilly Circus</i>	1230-1300	
Lunch & Board Meeting The Royal Society 6-9 Carlton House Terrace London SW1Y 5AG <i>(Between The Mall and Pall Mall)</i> <i>Nearest Tubes – Piccadilly Circus /Charing Cross</i>	1315-1400 1400-1730	Board and UE attendees
Northumbria London Campus Presentation <i>Venue as per Board Meeting above</i>	1745-1830	Board and UE attendees Dr Guy Brown, NU London Campus Director Julie Noone, Chief Executive, QAHE Ltd William MacPherson, CEO, QA Ltd
<i>Suggested Travel - Piccadilly Circus to Russell Square for Hotel Check-in</i>	1830	
Suggested Check in time at Hotel: Holiday Inn Bloomsbury Coram Street London WC1N 1HT <i>Nearest Tube – Russell Square</i>	1845-1915	
<i>Suggested Travel - Russell Square to Piccadilly Circus for dinner</i>	1900-1930	
Drinks and Dinner Villandry St. James's 12 Waterloo Place London SW1Y 4AU <i>Nearest Tube – Piccadilly Circus</i>	2000-2200 hrs	Chancellor, Board and UE attendees including Executive Deans

Tuesday 29 September 2015: 0930-1500, Royal Society 6-9 Carlton House Terrace, SW1Y

Area	Why? and What?	Lead Speaker	Format
<p>0930-1000</p> <p>Vision 2025 and the pathway to its achievement</p>	<p>As a reminder of the thinking behind Vision 2025 for established governors, and an introduction for recently appointed governors.</p>	<p>VC&CE</p>	<p>Presentation and Q&As</p>
<p>1000-1045</p> <p>Corporate Strategy 2013-18 End-of-year Progress for 2014/15</p> <p>Progress towards KPI targets and Business Outcomes</p>	<p>To set the CS performance at the end of year 2 into context, and as a precursor to a more detailed discussion at SPC in October.</p> <p>UE leads to short presentations on the following KPIs:</p> <ul style="list-style-type: none"> ➤ Home/EU UG UCAS Entry Points - KPI 1 ➤ PGT recruitment - KPI 2 ➤ International recruitment – KPI 3 ➤ RGCI – KPI 7 ➤ Enterprise Income – KPI 5 	<p>VC&CE plus UE KPI leads as across</p> <p>Adam Dunlop</p> <p>Adam Dunlop Rob Carthy George Marston Lucy Winskell</p>	<p>Context paper on current performance against the CS 2013-18; KPI and Business Outcomes progress issued in advance</p> <p>Presentations</p>
<p>Refreshment Break 1045-1100</p>			
<p>1100-1230</p> <p>Faculty Five-Year Plans</p>	<p>An overview of progress against each of the Faculty Five-Year Plans</p> <p>'Stop, Start, Shrink, Grow' infographics per Faculty</p> <p>Breakout Groups and Feedback Session</p>	<p>VC&CE</p> <p>DVC</p> <p>Executive Deans</p>	<p>Mixed UE/Board Breakout Groups led by EDs with Independent Governor rapporteurs to feedback three points</p>
<p>1230-1330</p> <p>Buffet Lunch and Ideas for Board of Governors'/UE Workshops 2015/16</p>	<p>-</p>	<p>-</p>	<p>-</p>
<p>1330-1500</p> <p>Target Operating Model (TOM)</p> <p>1500 CLOSE and DEPART</p> <p>1600hrs Return Rail Travel</p>	<p>Shaping the TOM</p> <p>'A day in the life of' - UE Away Day Outcomes</p> <ul style="list-style-type: none"> ➤ Student ➤ Staff ➤ Parent ➤ Stakeholder <p>'A day in the life of' – Break Out Groups</p> <ul style="list-style-type: none"> ➤ Student ➤ Staff ➤ Parent ➤ Stakeholder <p>London KX - NCL Central (Or as per specific requests)</p>	<p>DVC</p> <p>Peter Francis Vice-Chancellor Chris Reilly Adam Dawkins</p> <p>Alison Machin Adam Crawley Christine Sorensen Peter Donkin</p>	<p>Presentation and walk through draft TOM</p> <p>Mixed UE/Board Breakout Groups led by Staff/Student Governors with Independent Governor rapporteurs</p>