

# **Website Guidelines**

## **Do's & Don'ts**

# Quick Reference – Do's

- ✓ **Left-align all body text for readability**
- ✓ **Group related content into substantial paragraphs (4-6 lines minimum)**
- ✓ **Create ordered Header hierarchy (H1→H2→H3→H4)**
- ✓ **Give each page one clear objective and primary action**
- ✓ **Put critical information in the top third of the page**
- ✓ **Ensure all body text content is placed inside a container component**
- ✓ **Use visual hierarchy - make primary CTAs stand out from secondary links**
- ✓ **Limit links to essential journeys only (maximum 7 links per page)**
- ✓ **Give context to link names. Eg, do not use generic terms like 'Find out More', instead use 'Click for more information about Space Research'**

# Quick Reference – Don'ts

- × **Centre-align body text - it's hard to read (not accessible) and looks unprofessional**
- × **Break content into tiny sections - this fragments the reading experience**
- × **Make all call to action's the same size - users won't know what's most important**
- × **Bury key information below the fold**
- × **Add links "just in case" - every link is a potential exit point**
- × **Create pages without a clear purpose - every page needs one main goal**
- × **Don't repeat components all down the page – things will start to look stale**
- × **Do not use animations in images (Animated GIFs) - these are not accessible**
- × **Do not use text-based animations even in a video pod – these are not accessible**