

# How to navigate to the PGR Training at Northumbria University Blackboard Site

This guide shows you the different ways in which you can navigate to the PGR Training at Northumbria University eLP site, where you can access a variety of training courses and learning resources.

How to access Blackboard from the Student Portal	2
How to self-enrol onto the eLP organization site	3
How to navigate to site once enrolled	5

# How to access Blackboard from the Student Portal

Navigate to the University Home Page (www.northumbria.ac.uk), scroll to the bottom of the page and click on **Student Portal** under 'Useful Links'.



Click on the Blackboard link in the Student Portal menu. You will be redirected to the Blackboard site.



# How to self-enrol onto the eLP organization site

On Blackboard, click **Institution Page** from the menu on the lefthand side of the screen



### Scroll down and choose the option **Self-Enrol on Student Organisations**



You will be directed to a new page, then click on the **Search for Organisation** button



#### Type in RDN0001 into the search criteria, and click Go

Organis	sation Search						
Search	Organisation ID	•	Contains	•	RDN0001-ULTRA	Go	

Select the organisation by clicking the radio button. The option will now be highlighted in yellow. Click the **Submit** button to proceed. A new page will appear informing you that you have been added to the organisation site.

ORG	ANISATION LI	τ				
	AVAILABLE	ORGANISATION ID	ORGANISATION NAME			
E.	No	RDN0001-ULTRA	PGR Training at Northumbria University			
				Displaying 1 to 1 of 1 items	Show All	Edit Paging
Clie	k <b>Submit</b> to pro	eed.				Cancel Submit

#### How to navigate to site once enrolled

From the main Blackboard menu, click on the Organisations tab



Click on the **PGR Training at Northumbria University** link. If you do not have this option on your screen, please refer to the selfenrolment instructions on <u>Page 3</u> of this guide.

Organisations			
II     Q. Search your organisations 3 results Others	All terms	Filter     All organisations     •	25 💌 Items per page
RDN0001-ULTRA PGR Training at Northumbria University			☆ …

#### Click on the **Courses for Postgraduate Research Students** link

PGR Training at Northumbria University

