

# INTERNATIONAL APPLICATIONS



**Northumbria University**  
NEWCASTLE

**APPLYING TO STUDY OVERSEAS FOR AN INTERNATIONAL STUDENT CAN BE COMPLICATED, SO WE'VE CREATED THIS HANDY GUIDE TO MAKE THE PROCESS EASIER FOR YOU.**

**International Undergraduate (UG) students can apply via three routes;**

- 1 Online via our website
- 2 Online via UCAS
- 3 With support from one of our Global Offices

**International Postgraduate (PG) students can apply via two routes;**

- 1 Online via our website\*
- 2 With support from one of our Global Offices

## THE STEP-BY-STEP GUIDE FOR INTERNATIONAL STUDENTS



### STEP 1 CHOOSE YOUR COURSE

Visit [www.northumbria.ac.uk/study](http://www.northumbria.ac.uk/study) to explore which of our courses is the one for you.

### STEP 2 SUBMIT YOUR APPLICATION

You can apply to us via UCAS (UG only) or the relevant course page on our website. If you need help, you can speak to one of our Global Offices in your country. Don't forget to submit any supporting documents.



### STEP 5 ACCEPT YOUR OFFER

To confirm your place with us, you'll need to log into Northumbria's Applicant Portal or UCAS to accept your place.

### STEP 4 UPLOAD YOUR DOCUMENTATION

If you've received a conditional offer, you'll need to submit any outstanding documents or evidence required. You should also supply translations if any of your documents are not in English.

### STEP 3 RECEIVE YOUR DECISION

You will receive your decision from us via UCAS or Northumbria's Applicant Portal depending on how you submitted your application. We'll also send you an email. Depending on the course, you may be asked to provide further information, submit a portfolio, or attend an interview.



### STEP 6 BOOK YOUR ACCOMMODATION

You'll receive details on how to apply for your accommodation and you can also select your own room when you book.

### STEP 7 PAY YOUR DEPOSIT

To secure your place with us, you'll need to pay your tuition fee deposit outlined in your offer letter.

### STEP 8 REQUEST YOUR CAS

Once you have met all the conditions of your offer and paid your deposit, you will need to request your CAS.



### STEP 11 BOOK YOUR MEET & GREET

Once you know your arrival date, we have a dedicated team who will meet you at Newcastle International Airport and support you with transport to your accommodation. This is a free service but you must book in advance.

### STEP 10 BOOK YOUR FLIGHTS

Once you have your VISA you can book your flights to the UK.

### STEP 9 APPLY FOR YOUR VISA

Once you receive your CAS you can apply for your Student Route VISA (if applicable). It is important to prepare your visa application in good time so you can arrive in time for your Induction.



### STEP 12 PRE-REGISTER

Enrolment is a two-step process, Pre-Registration is the first step, and must be complete before you arrive in the UK. Follow the 'Enrol' link in your Student Portal to complete this task online.

### STEP 13 TRAVEL TO THE UK

Look out for a link to your Welcome Pack in your enrolment email - this contains lots of useful information including settling into Northumbria. Have a safe flight, we'll see you soon!

### STEP 14 WELCOME TO NORTHUMBRIA

Once you arrive at Northumbria, you will need to complete your enrolment by uploading your visa documentation, including your eVisa Share Code (if applicable) to your Student Portal. Follow the Enrol link and use the 'Visa Upload' button. Once your visa has been verified, your enrolment is complete. Our induction and welcome events will help you find out more about life at Northumbria and make new friends from around the world. You will also be invited to the International Students; Welcome event, which will introduce you to the UK academic system and the resources and services available to you.

\*Exceptions include PGCE, LPC and GDL- BAR, where you apply directly to the professional body