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| **Weekly Review of Progress with class-based/school mentor** | |
| **Trainee Name:** |  |
| **Review of week beginning:** |  |

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| **Trainee points for discussion** | | | |
| Trainee: Bullet point areas of strength (ahead of the meeting) | | | |
| Trainee: Bullet point areas for development (ahead of the meeting) | | | |
| **Mentor Evaluation** | | | |
| **Please comment on evidence in relation to these areas**: | **Comments** | | |
| Discussion with trainee/ self-evaluation of learning | To support this discussion, trainees should draw upon:   * Placement files * Individual Learning & Development Portfolio(ILDP) * Revision of previous targets * Developing subject knowledge * Lesson observation/weekly journal feedback * Additional evidence trainee wishes to present | | |
| Discussion with learners |  | | |
| Discussion with TA/other adult |  | | |
| Learners responses within lessons and in books/pieces of work |  | | |
| Quality of marking and feedback |  | | |
| Trainees’ assessment and planning records. | Please also comment here on self-organisation and preparation | | |
| Observations of teaching and learning | Evidenced in the Weekly Journal and at least one detailed lesson observation | | |
| Tasks if prescribed | Trainees should refer to university-based content and how this has informed their own learning and developing subject knowledge/mastery of the curriculum | | |
| Other | This could include:   * School based CPD * Activities related to standard 8 of the Teachers’ Standards, (Fulfilling professional responsibilities) and Part 2 (Personal and professional conduct) | | |
| **Overall Judgement** | | | |
| **Using the range of evidence make an overall judgement on progress this week:** | | | |
| Working towards Expectation | | Meeting Expectation | |
| **Targets agreed for the week ahead** | | | |
| **Target** | | **Action**  (How will you do this?) | **Support**  (What support might you need?) |
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| **Signed** |  |
| Mentor |  |
| Trainee |  |