

## Payment for Placements

The payment for placement information you will find on this page covers placements which are integral to a number of our professional programmes such as Nursing, ODP, Education and Social Work. The process of payment to reimburse placement providers for accommodating student placements is made either by National Health Service England (NHSE) or by Northumbria University. The information below provides further details on these, which is dependent on the programme of study.

### Nursing, Occupational Therapy, ODP, Physiotherapy Placements

There are two separate payment for placement processes that are used dependent on if the placement provider is part of NHSE Trust or a *Private, Voluntary, Independent Organisation (PIVO)*.

The clinical tariff payment is a payment which is intended to provide a contribution to the funding of placement coordination and practice-based learning (this can be defined as a setting where trainees learn clinical skills and gain experience towards their placement hours) for all eligible clinical professions. Placement activity is recorded in hours as this is the tariff unit of currency at a rate of £3.27 per hour.

#### 1. Payment to NHS Trusts

Northumbria University submits placement data three times per year to NHSE aligned to the main student intake dates. Each submission covers a specific period and the placement activity which occurred within that timeframe, by profession, qualification and year of study identifying each relevant placement provider.

The data that Northumbria University send to NHSE is based on the activities within the timeframes below, and not linked to whether the placement has finished.

Placement Dates	Submission to NHSE
July – October	November
November – Mid-February	Late February – Early March
Mid-February – June	July

#### 2. Payments to Private, Voluntary Independent Organisations

NHSE have different arrangements for managing placement activity for PIVO's. This includes NHSE making placement funding available to Northumbria University who can then make payments to PIVO's directly for placement activity and payment.

Following completion of the placement during the quarters listed below, payment for placement information is forwarded onto the Northumbria University Resources Department who initiate the payment process. Purchase orders are raised and forwarded to PIVO providers based on the periods listed below.

Quarter	Placement Dates	Internal Processing	Purchase Order Sent to Placement Provider	Hourly Rate
1	April – June	July	August	£3.27
2	July – September	October	November	£3.27
3	October – December	January	February	£3.27
4	January – March	April	May	£3.27

**Note:** There are a small number of PIVO's providers who are contracted to NHSE and will have their own payment arrangements with NHSE.

Any payment process queries should be sent to [hl.placementpayments@northumbria.ac.uk](mailto:hl.placementpayments@northumbria.ac.uk) in the first instance.

## **Payments for Education Placements**

All schools hosting our students will be paid a set fee for each placement/student (equating to £10 per day per student), as set out in the Primary ITE School-based Placements Offer Booklet.

Payment will be made by bank transfer directly into the bank account held on Northumbria's Finance system following the completion of the placement. The process is as follows:

### 1. Completion of Placement

2. A list of student placement details will be shared with the Resources & Planning Team within Health and Life Sciences who will arrange the payment by BACS into the bank account stored within Northumbria University's Finance System.

3. Your organisation will receive a remittance advice via email from Northumbria in the days leading up to the payment reaching your bank account.

Please note this process is for Placement Payments only. Any other activity between Northumbria and your organisation would still go through the purchase order route for payment.

Any payment process queries should be sent to [hl.placementpayments@northumbria.ac.uk](mailto:hl.placementpayments@northumbria.ac.uk) in the first instance. If your query relates to the amount due for a particular placement, please direct it to [hl.placements.education@northumbria.ac.uk](mailto:hl.placements.education@northumbria.ac.uk).

## **Payments for Social Work Placements**

### *Skills Days/ Shadowing Placements*

For every completed day on placement, there will be a payment of £10 per day per student.

At the end of each placement a payment will be made direct to the bank account that is held on the Northumbria University financial system. If your organisation have not provided placements to Northumbria University in the past, you will be contacted by a member of Resources & Planning Team requesting information to allow Northumbria University to create a supplier record, which will then allow a payment to be made.

Any queries in relation to payments can be directed to [hl.placementpayments@northumbria.ac.uk](mailto:hl.placementpayments@northumbria.ac.uk)

### *First and Final Placements (70 day/100 day)*

There is a daily placement fee, which is inclusive of all planning, delivery and assessment of the placement. The fee is set by the government and paid, by the university, to the hosting organisation. For every completed day on placement, there will be a payment of £20 per day per student.

At the end of each placement a payment will be made direct to the bank account that is held on the Northumbria University financial system.

If your organisation have not provided placements to Northumbria University in the past, you will be contacted by a member of Resources & Planning Team requesting information to allow Northumbria University to create a supplier record, which will then allow a payment to be made.

Any queries in relation to payments can be directed to [hl.placementpayments@northumbria.ac.uk](mailto:hl.placementpayments@northumbria.ac.uk).

*Off Site Practice Educator – Payment information*

Should a placement provider need to appoint an external (off-site) Practice Educator to undertake the assessment of the student, a fee should be negotiated between the agency and the educator. Payments due to the Educator should be arranged directly with your agency. The expectation is that this will be £15 per completed day per student. Should you require any advice on this please contact Jeannine Hughes, Practice Learning Lead via email [jeannine.hughes@northumbria.ac.uk](mailto:jeannine.hughes@northumbria.ac.uk).