

## The SUE Questionnaire - Guidance for Mentors.

### What is the SUE Questionnaire?

- The aim of this brief questionnaire is to provide Service User (SU) feedback on student performance in practice.
- The questionnaire is split into six simple criteria and the service user is asked to rate the student on a four point scale. There is also scope for additional comments at the end.
- **This feedback should be confidential, i.e. the student should not be told which service users have provided feedback.**
- The questionnaire is initially being used in the second year of the adult nursing programme.

### How should the SUE questionnaire be administered?

- You (the mentor) will be integral to facilitating SU feedback
- Ideally you should choose **THREE** service users during the student placement. They should be individuals who you feel will be able to complete the questionnaire, (three is a guide, it is possible to select more or less respondents if circumstances dictate). Suitable service users are likely to be patients or clients looked after by the student but could also be a partner, parent, family member or friend of the SU.
- It would be a good idea to support the SU while the questionnaire is completed, answering any questions they may have and ensuring anonymity of SU when completed.
- The feedback should be shared with the student when possible and the implications of any findings should be discussed. The student may use the completed questionnaire as a form of evidence and they should be kept in the student's PPDF folder.
- The completed questionnaire should inform the mentors judgement in practice but the final decision about signing off progression criteria and/or competencies lies with the mentor.

**If you have any questions please contact your PPF or the Northumbria University member of staff supporting the student.**

**The questionnaire has been successfully piloted, however if you have any suggestions for improvements to the tool or process or are struggling to get a suitable answer to your initial questions please contact:**

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