



Campus Services
Northumbria University
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E: ea.helpdesk@northumbria.ac.uk
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Permission for University staff to communicate with a third party

Section One – Permission

I hereby give permission for an appropriate member of Accommodation staff to communicate with the person/s named below: *(only select one option which is appropriate to you)*

Parent / Guardian name:	
Landlord / Letting agent:	
Local Authority or staff:	
International agent name:	

This person may discuss the following matter/s on my behalf:

- Any accommodation related matters on my behalf
- Finance account including overdue payments and fines if applicable

Section Two – Student details

Print Full Name:	
Northumbria Student ID:	
Email:	
Contact Phone Number:	
Date:	
Signature:	

Section Three – Northumbria University Accommodation to which this request relates to:

Building Name:	
Flat & Room Number:	

Please return this form to rc.accommodation.office@northumbria.ac.uk via your university e-mail Address. Only forms submitted from your university email address will be accepted as permission granted by you.