



**Northumbria
University**
NEWCASTLE

Event Guidelines – BE PART OF IT Feedback Guidelines

Thank you for taking the time to complete the form.

We are always looking for feedback on our events. You as students offer invaluable insight in how we can improve the events and activities we hold on campus and beyond.

As a thank you, all completed feedback forms will be entered into a monthly draw and the winner will win a FREE place on any 'BE PART OF IT' event up to the value of £15.00.

The guidelines below apply to all offers as part of the BE PART OF IT Campaign:

- All offers are non-transferable.
- Correct promotional code must be used at the time of booking to be eligible for the Promotion.
- The Promotion is only available for students who have completed the feedback form either online or in-person. All in-person forms must be completed at the end of an event and handed to the staff member in charge or completed online via the link below:
- The Promotion is only available to students who are currently studying at Northumbria University and provide their student number.
- Employees or any other person affiliated with Northumbria University, its partner companies or their family members, may not enter the Promotion.
- By entering the Promotion participants agree to the campaign guidelines and the policies contained therein.
- One entry per person, offers cannot be used in conjunction with any other offers.
- Northumbria University accepts no responsibility for entries that are lost, delayed, misdirected or incomplete or cannot be delivered or entered for any technical or other reason. Proof of delivery of the entry is not proof of receipt by Northumbria University.
- Entries received outside the Promotion Period will not be considered.
- For any promotion where a prize draw is required, one winner will be randomly selected.
- Any decision of the University associated with prize draw, and/or offers is final and cannot be appealed.
- Only the prize or promotion on offer may be redeemed, alternatives or other requests will not be considered.
- Winners will be notified via email. The University will make all reasonable efforts to contact the winner with details on how to claim. Prizes that have not been claimed within 2 working days will be forfeited. In this instance the University reserves the right to select another winner in accordance with the process described above. If the winner rejects the Promotion or the entry is invalid, the Promotion will be forfeited, and the University reserves the right to select another winner.

- Prizes and Promotions are non-exchangeable, non-transferable, and is not redeemable for cash or other prizes.
- The University reserves the right to substitute any prize with a different prize of similar value.
- The winner may be required to take part in promotional activity related to the Promotion and the winner shall participate in such activity on the University's reasonable request.
- The University accepts no responsibility for any damage, loss, or injury incurred by you as a result of entering the Promotion or accepting and using the prize. The University further disclaims liability for any damage to your or any other person relating to the participation in or downloading any materials in connection with the Promotion.
- The University accepts no liability for Promotional items which are lost, stolen, destroyed or not redeemed within the activation period specified by the original provider.
- The University reserves the right at any time to modify or discontinue, temporarily or permanently, any Promotion with or without prior notice due to reasons outside its control (including, without limitation, anticipated, suspected or actual fraud). The decision of the university in all matters under its control is final and cannot be appealed.
- The University reserves the right to amend, void, suspend or cancel the Promotion at any time without notice.