

# How to create a resource in PebblePad



**Northumbria  
University**  
NEWCASTLE

This help guide will demonstrate how to create a resource using PebblePad.

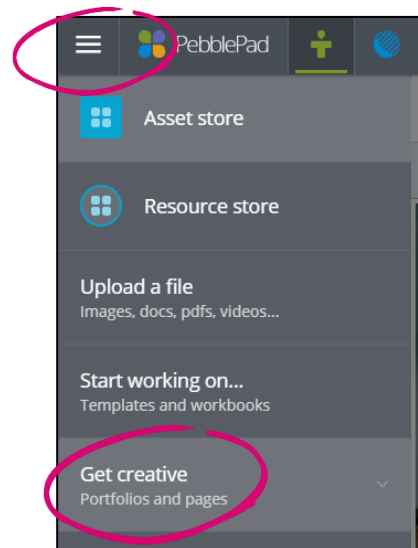
## What's the difference between a resource and an asset in PebblePad?

An asset has your personal content in it. You have full control over an asset, you can edit it and decide who has access to it.

A resource is a template used to create an asset. In PebblePad, there are templates for text, images, video banners resources and more. If you open a resource and add content into it, it will be saved as an asset.

### 1 Login into PebblePad.

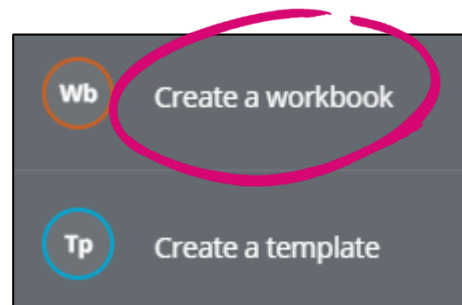
Click the '**burger menu**' icon and select **Get creative**.



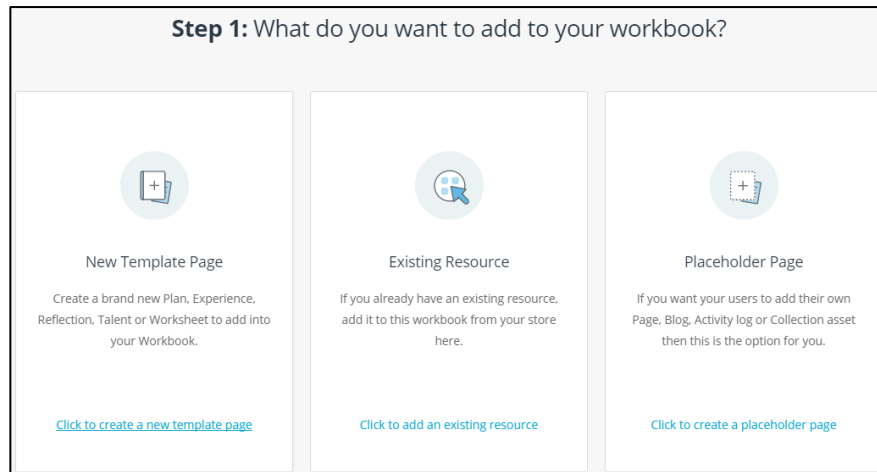
### 2 There are two types of resource you can use; a **workbook** or a **template**.

A template is a single template page, whilst a workbook is a collection of template pages.

Click **Create a workbook** to start building a resource.



### 3 There are three options for what you can add to your workbook.



- 4**
- **New Template Page** – Creates a brand new template page to begin creating content for your students to complete.
  - **Existing Resource** – Adds an existing (previously created) resource to the workbook for use.
  - **Placeholder Page** – A page where a student can add their own asset. They do not complete the workbook, but merely add their own resource for review.

- 5** To begin building a workbook for students to complete, select **Click to create a new template page**.



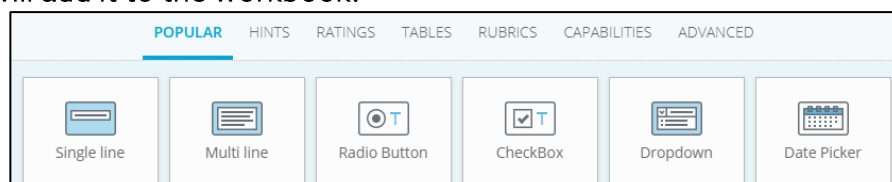
- 6** Click the **ADD CONTENT** button to begin adding content.



- 7** There are different types of content; popular, hints, ratings, tables, rubrics, capabilities and advanced.



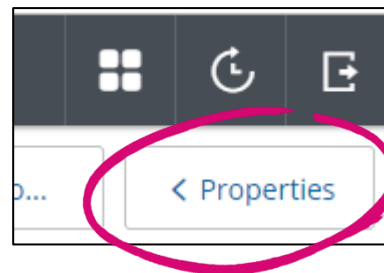
- 8** Clicking each of these categories will open up a new menu with various content items that can be added to the resource for use. Clicking on one of these content items will add it to the workbook.



Each content type added will allow a student to add or edit content. The content will be setup firstly by a staff member before being completed by the student and saved as an asset. The content types are:

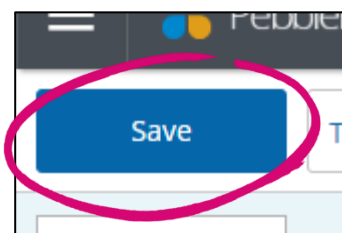
- **Hints** - content which helps the user to undertake a task. This type of content does not require the student to add anything, but merely guides them.
- **Ratings** - this content requires that the user rates themselves for a particular task or activity.
- **Tables** - presents the user with a table to complete.
- **Rubrics** - the student is required to complete the rubric through selection of criteria.
- **Capabilities** - students are required to demonstrate their capabilities by attaching evidence or scoring their performance.
- **Advanced** - offers users the ability to digitally sign documents or add their own media.

- 9 Once content has been added to a resource it can be modified by clicking the **Properties** menu on the right or by editing the content. The properties will differ for different content items but the principle will be the same.



### Saving your workbook

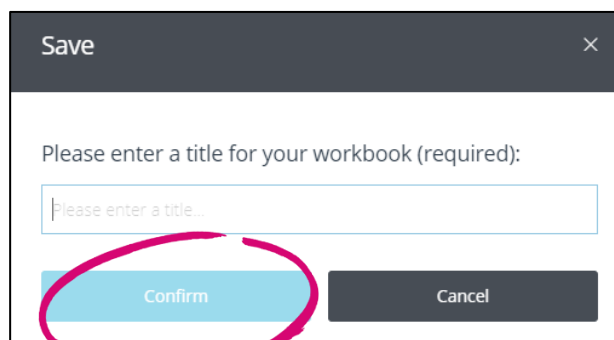
- 1 Once your resource has been completed, ensure you save by clicking the **Save** button.



- 2 To complete the save process, click **Confirm**.

You will be regularly prompted to save.

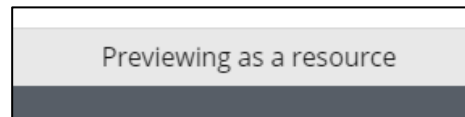
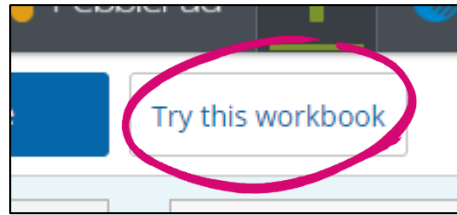
**PebblePad does not have an auto-save feature.**



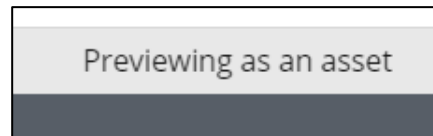
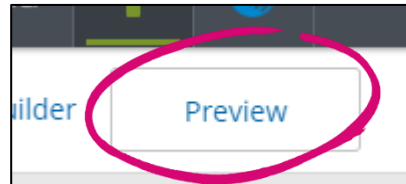
## Previewing the workbook at a resource and as an asset

PebblePad allows you to preview a workbook both as a resource and as an asset.


- 1 Click **Try this workbook** to preview the workbook as a resource.



- 2 Click on **Preview** to view the resource as an asset.



## IT Support - open 24 hours, 365 days a year

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