

A meeting of the Audit Committee will be held on **Friday 26 February 2021 at 1000hrs** via **Microsoft Teams** (including video link). *The first fifteen minutes of the meeting is a closed session with Committee members and representatives of external and internal audit.*

AGENDA

Agenda Item		Item Code	Lead Member/ Officer
1.	<u>Introduction, Meeting Record, Reporting and Context</u>		
	i. Declarations of Interests	Oral Report	J Bromiley
	ii. 9 December 2020 Committee Meeting: ➤ Summary Minutes ➤ Confidential Minutes	AC20/57 AC20/57i	↓
	iii. 9 February 2021 Committee Meeting: ➤ Summary Minutes ➤ Confidential Minutes	AC20/58 AC20/58i	
	iv. Matters Arising/Summary Action List	AC20/59	
	v. Internal and External Audit Contract Considerations*	AC20/60	
	vi. Vice-Chancellor's Horizon Scanning	Oral Report	
2.	<u>Internal Audit 2020/21</u>		
	i. Outstanding Audit Actions	AC20/61	S F O'Donnell
	ii. Internal Audit Progress Report 2020/21 and Audit Reports: ➤ UKVI Agent Marketing	AC20/62 AC20/63	S Reid/ Prof J Reast/ M New
	iii. Final Internal Audit Plan 2020/21	AC20/64	S Reid
3.	<u>Policy, Risk and Assurance</u>		
	i. Business Continuity Lessons Learned Review	Presentation AC20/65	Prof P Francis Prof P Francis/ S Newitt
	ii. Transparent Approach to Costing (TRAC) Return 2019/20		
	iii. CUC HE Audit Committees Code of Practice	AC20/66	S F O'Donnell
	iv. Health, Safety and Wellbeing Report Q2 2020/21	AC20/67	Prof G Marston/ J Embley/ E Pritchard
	v. Reportable Incidents Summary	AC20/68	S F O'Donnell
	vi. Strategic Risk Dashboard	AC20/69	↓
	vii. Committee Agenda Plan 2020/21	AC20/70	J Bromiley

**RESERVED BUSINESS – Representatives of the Internal Auditors, EY and External Auditors, KPMG will be asked to leave the meeting whilst this Agenda Item is discussed.*