

AGENDA

Monday 12 February 2024
AUDIT COMMITTEE

A meeting of the Audit Committee will be held on **Monday 12 February 2024 at 1015hrs in Room 209, Sutherland Building**. *The first fifteen minutes (1000 – 1015) of the meeting is a closed session with Committee members and representatives of external and internal audit.*

All Items on this Agenda are Confidential

Item		To	Code	Lead
1. Introduction				
i.	Declaration of Interests	Note	Oral Report	H Thorne
ii.	Vice-Chancellor's Horizon Scanning	Note	Oral Report	Prof A Long
2. External Audit Plan 2023/24				
i.	External Audit Report – Feedback on 2022/23 Audit	Note	Oral Report	D Chamberlain
3. Internal Audit Plan				
i.	Internal Audit Progress Report 2022/23 and 2023/24	Note	AC23/45	S McNair
ii.	Audit Reports:			
	a. Information Security	Consider	AC23/46	Dr S Corbett
	b. UKVI Compliance	Consider	AC23/47	M McLaughlin
	c. Recruitment (HR)	Consider	AC23/48	J Embley
	d. Programme and Project Management	Consider	AC23/49	D Monnery/ Dr S Corbett
iii.	Outstanding Audit Actions	Approve	AC23/50	G Bailes
	a. Progress update on Information Security Action	Approve	AC23/51	Dr S Corbett/ A Sahota
4. Policy, Risk and Assurance				
i.	External and Internal Audit Contracts <i>Representatives of KPMG and PwC to leave the meeting for this item.</i>	Consider	Oral Report	H Thorne
ii.	Safeguarding Policy	Endorse	AC23/52	G Bailes
iii.	Strategic Risk Report	Consider	AC23/53	G Bailes
iv.	ESFA Audit Outcome	Consider	AC23/54	Prof G Wynn
v.	Health and Safety Report Q2 2023/24	Note	AC23/55	Prof G Marston/ R Savidis
vi.	TRAC Return	Approve	AC23/56	S Newitt
vii.	Regulatory Reportable Incidents Summary	Consider	AC23/57	G Bailes
5. Constitutional and Administrative Items				
i.	Committee Agenda Plan	Note	AC23/58	H Thorne
ii.	13 November 2023 Committee Meeting			H Thorne
	a. Summary Minutes	Confirm	AC23/59	
	b. Confidential Minutes	Confirm	AC23/60	
iii.	Matters Arising/ Summary Action List	Note	AC23/61	G Bailes
<i>All attendees to leave the meeting for the subsequent Agenda Item</i>				
6. Any Other Business				
i.	Reserved/Private Committee Discussion		Oral Report	H Thorne

AUDIT COMMITTEE MEETING CLOSE

**Items marked “*” will be taken as read without discussion at the meeting, unless a request to open the item is made in advance to the Chair.*