

AGENDA

Thursday 6 June 2024
AUDIT COMMITTEE

A meeting of the Audit Committee will be held on **Thursday 6 June 2024** at **1515hrs** via **Teams**.
The first fifteen minutes of the meeting is a closed session with Committee members and representatives of external and internal audit.

All Items on this Agenda are Confidential

Item	To	Code	Lead	
1. Introduction				
i.	Declaration of Interests	Note	Oral Report	H Thorne
ii.	Vice-Chancellor's Horizon Scanning	Note	Oral Report	Prof A Long
2. External Audit Plan 2023/24				
i.	External Audit Plan 2023/24 Update	Note	Oral Report	M Wilkie
3. Internal Audit Plan				
i.	Internal Audit Progress Report 2023/24	Note	AC23/62	S McNair
ii.	Audit Reports:			
	a. Careers and Employability Support	Consider	AC23/63	Prof G Wynn
	b. Recruitment (HR)	Consider	AC23/64	J Embley
iii.	Outstanding Audit Actions	Note	AC23/65	G Bailes
iv.	Draft Internal Audit Plan 2024/25	Consider	AC23/66	G Bailes
v.	International Tax Advice and Support Update	Approve	AC23/67	P MacDonald
vi.	Internal Audit Contract	Endorse	AC23/68	G Bailes
vii.	External Audit Contract	Note	Oral Report	P MacDonald
4. Policy, Risk and Assurance				
i.	Strategic Risk Register 2024-30	Endorse	AC23/69	G Bailes
ii.	Health and Safety Report Q3 2023/24	Note	AC23/70	Prof G Marston
iii.	Assurance on Regulatory Compliance	Note	AC23/71	G Bailes
iv.	Regulatory Reportable Incidents Summary	Note	AC23/72	G Bailes
5. Constitutional and Administrative Items				
i.	Committee Annual Evaluation 2023/24	Consider	AC23/73	H Thorne
ii.	Committee Membership and Terms of Reference for 2024/25	Endorse	AC23/74	H Thorne
iii.	Committee Agenda Plan	Note	AC23/75	H Thorne
iv.	12 February 2024 Committee Meeting			H Thorne
	a. Summary Minutes	Confirm	AC23/76	
	b. Confidential Minutes	Confirm	AC23/77	
	c. Reserved Minutes	Confirm	AC23/78	
v.	Matters Arising/ Summary Action List	Note	AC23/79	G Bailes
<i>All attendees to leave the meeting for the subsequent Agenda Item</i>				
6. Any Other Business				
i.	Reserved/Private Committee Discussion		Oral Report	H Thorne

AUDIT COMMITTEE MEETING CLOSE

**Items marked “*” will be taken as read without discussion at the meeting, unless a request to open the item is made in advance to the Chair.*