

AGENDA

Monday 18 November 2024
AUDIT COMMITTEE

A meeting of the Audit Committee will be held on **Monday 18 November 2024 at 1015 - 1300hrs in Room 209, Sutherland Building**. *The first fifteen minutes of the meeting is a closed session with Committee members and representatives of external and internal audit.*

All Items on this Agenda are Confidential

Item		To	Code	Lead
1. Introduction				
i.	Declaration of Interests	Note	Oral Report	H Thorne
ii.	Vice-Chancellor's Horizon Scanning	Note	Oral Report	Prof A Long
2. External Audit Plan 2023/24				
i.	External Audit Report	Endorse	AC24/26	M Wilkie
ii.	Annual Report and Financial Statements 2023/24	Endorse	AC24/27	L Mayfield
3. Internal Audit Plan				
i.	Internal Audit Progress Report 2024/25	Note	AC24/28	S McNair
ii.	Internal Audit Plan: Scope of Non-allocated Audit	Approve	AC24/29	S McNair
iii.	Outstanding Audit Actions	Consider	AC24/30	G Bailes
iv.	Audit Reports			
	a. ERP	Consider	AC24/31	L Mayfield
v.	Internal Audit Annual Report and Opinion	Note	AC24/32	S McNair
4. Policy, Risk and Assurance				
i.	Audit Committee Annual Report	Approve	AC24/33	G Bailes
ii.	Health and Safety Report Q1 2024/25	Note	AC24/34	Prof G Marston/ G Tideswell
iii.	Health and Safety Policy Annual Review	Endorse	AC24/35	Prof G Marston/ G Tideswell
iv.	Regulatory Compliance Annual Report 2023/24	Consider	AC24/36	G Bailes
v.	Regulatory Reportable Incidents Summary	Note	AC24/37	G Bailes
vi.	Strategic Risk Report	Endorse	AC24/38	G Bailes/ J Taylor
vii.	Safeguarding and Prevent Annual Report 2023/24	Endorse	AC24/39	G Bailes
viii.	Security Annual Report 2023/24	Endorse	AC24/40	G Bailes
ix.	TRAC	Note		L Mayfield
	a. Approach		AC24/41	
	b. Benchmarking		AC24/42	
x.	Value for Money Annual Report 2023/24	Note	AC24/43	L Mayfield
5. Constitutional and Administrative Items				
i.	Committee Agenda Plan	Note	AC24/44	H Thorne
ii.	16 September 2024 Committee Meeting			H Thorne
	a. Summary Minutes	Confirm	AC24/45	
	b. Confidential Minutes	Confirm	AC24/46	
iii.	Matters Arising/ Summary Action List	Note	AC24/47	G Bailes
<i>All attendees to leave the meeting for the subsequent Agenda Item</i>				
6. Any Other Business				
i.	Reserved/Private Committee Discussion		Oral Report	H Thorne

AUDIT COMMITTEE MEETING CLOSE

**Items marked “*” will be taken as read without discussion at the meeting, unless a request to open the item is made in advance to the Chair.*