



A meeting of the Employment and Finance Committee will be held on **Monday 20 September 2021** at **1300hrs** via **Microsoft Teams** (including video link).

AGENDA

Part I Agenda: Strategic and Policy Items			
Agenda Item		Item Code	Lead Member/ Officer
1.	<u>Introduction</u>		
	i. Declarations of Interest	Oral Report	H Fairfoul/ G Bailes
	ii. Vice-Chancellor's Horizon Scanning	Oral Report	Prof A Wathey
2.	<u>People</u>		
	i. Health and Safety Policy	EF21/02	J Embley/ Prof G Marston/ E Pritchard
	ii. Health, Safety and Wellbeing Report Q4 2020/21	EF21/03	J Embley D Monnery/ J Dunn
	iii. Organisational Culture	EF21/04	S Newitt
	iv. Call Recording Policy	EF21/05	S Newitt
	v. Mercer Master Trust Annual Report 2019/20	EF21/06	S Newitt
	vi. Pensions Update	EF21/07	S Newitt
3.	<u>Core Financial Performance and Planning</u>		
	i. Finance Monthly Report: P12 2020/21	EF21/08	S Newitt
	ii. International Tax Exposure and Tax Risk Management Strategy	EF21/09	S Newitt
	iii. Treasury Options Update	EF21/10	S Newitt
	a. Barclays Loans	Oral Report	S Newitt
	iv. Banking Mandate Amendment	EF21/11	S Newitt
	v. Student Recruitment Semester 1 - Implications	EF21/12	D Monnery/ H Bowers
		Presentation	
4.	<u>Policy/Regulation/Projects</u>		
	i. Approach to Estates Strategy Development	EF21/13	S Newitt
	ii. Carbon Management Strategy	EF21/14	Prof G Marston
	iii. Spinout and Equity Committee	EF21/15	Prof G Marston
	iv. Investment in an Early-Stage Venture Capital Fund	EF21/16	Prof G Marston
	v. National OSCE Centre Bid	EF21/17	Prof D Ford
	vi. Microsoft Enterprise Agreement	EF21/18	S Newitt
	vii. Contracts and Legal Claims Summary	EF21/19	S Newitt/ J Embley
	viii. Students' Union Financial Performance P12 2020/21*	EF21/20	
Part II Agenda: Routine Items			
5.	<u>Meeting Record, Reporting and Context</u>		
	i. 7 June 2021 Committee Meeting:		H Fairfoul/ G Bailes
	➤ Summary Minutes	EF21/21	
	➤ Confidential Minutes	EF21/22	
	➤ Reserved Business Minutes	EF21/23	
	ii. Written Resolutions:		
	➤ USS Consultation	EF21/24	
	➤ Extension of Xerox Contracts	EF21/24	
	iii. Matters Arising/Summary Action List	EF21/26	
	iv. Committee Membership and Terms of Reference 2021/22	EF21/27	

CLOSE	v. Committee Agenda Plan 2021/22	EF21/28	
	vi. Strategic Risk Dashboard	EF21/29	

**Items marked “*” will be taken as read without discussion at the meeting, unless a request to open the item is made in advance to the Chair.*