Tariff Payment to Physiotherapy Placement Providers



When a new placement provider is allocated their first student via ARC the finance team will email the provider a Bank Details form in order to set up payment of the placement tariff of

£2.52 + Market Force Factor(MFF) per hour/per student.

At the end of each quartile the Placement Unit provides placement data of full or partial placements from ARC to the Finance Unit (approximately 3 weeks post quartile)

The finance unit then raises a purchase order and emails this to the placement providers recorded details indicating Student name, dates attended and the amount to be paid

The placement provider, if in agreement raises an invoice on headed paper and emails it to northumbria.invoices@parseq.com

On receipt of the invoice payment is made directly to the placement provider from Northumbria University (Approximately 2 weeks post receipt)

Quartile	Dates
1	1st January- 31st March
2	1 st April-30 th June
3	1 st July-30 th September
4	1 st October-31 st December

If a placement provider has not been allocated a student placement for over 12 months they will be required to resubmit their payment details to ensure the payment is made correctly.

A new Bank Supply form will be emailed directly to the placement area on their recorded email address for completion and should be returned