



Celebrating Children and Young Peoples Nursing Conference

18th and 19th September 2025

Hosted by Northumbria University,
Newcastle, City Campus
Business Centre

in partnership with the Great North Childrens Hospital (Newcastle Hospitals NHS Foundation Trust), Northumbria Healthcare NHS Foundation Trust (Childrens Nursing Services) and South Tyneside and Sunderland NHS Foundation Trust (Childrens Nursing Services).



RCN Accredited until 09 April 2026

Accreditation applies only to the educational content and not to any product

RCN cannot confirm competence of any practitioner



Presenter Guidelines

Instructions for Oral Presentations: -

The following information is designed to offer guidance to those who will be making an oral presentation at the conference. If you have any questions about making your oral presentation, please contact the conference organising committee by email at hl.info.nucelebratingcypnursingconference2025@northumbria.ac.uk

1. We recommend presentations should be drafted using software such as *Microsoft PowerPoint* (or similar).
2. A copy of your presentation should be emailed to the conference organising committee at hl.info.nucelebratingcypnursingconference2025@northumbria.ac.uk. We ask this is sent to us by **5pm on Monday 14th September 2025**.
3. We advise you to bring a file copy of your presentation to the event using a USB stick or similar storage device. This is a precaution in the unlikely event of any IT issue on the day of the event/your allocated presentation slot.
4. You will have a **maximum of 15 minutes** to present your work (therefore we would advise you that slide decks should be no more than around **10-12 slides**, working on a 1-2 minutes per slide ratio).
5. The chair of your **presentation slot** will provide you with a **2 or 5 minute** 'time-mark' during your presentation.
6. Your slides should be presented using text and background which offer enough contrast to make the text easily readable. Many presentation software such as *Microsoft PowerPoint* provide a built in **Accessibility Checker** which can highlight poor contrast.
7. We recommend a font size of 24 points or larger (up to 32), using sans serif font such as Arial, Calibri or Azo Sans.
8. Please present your slides in English language only.
9. We regret, we are unable to store your presentation for circulation to delegates after the conference. Your presentation digital file sent to us will be destroyed within 20 working days following the end of the conference.
10. If you are comfortable with sharing a copy of your presentation following the conference, we would recommend adding signposting for delegates within your slide deck **i.e., a contact email address**.
11. Please refer to the full conference programme to identify the arrangements for your presentation slot (*i.e., the day, time, and room allocation*). This is published on our conference webpage [Celebrating Children and Young People's Nursing Conference, 2025 'Our Present, Our Future'](#) The conference team will be on hand to guide you to the correct room.
12. We regret the conference organising committee are not able to support presenters with any associated cost(s) in developing their oral presentation.

Northumbria University conforms to the accessibility standards known as WCAG 2.1 AA.

For further information about WCAG 2.1 AA UK Government guidelines, please visit [Understanding WCAG 2.2 - Service Manual - GOV.UK](#) You may wish to refer to these UK guidelines when developing your oral presentation.

Instructions for Poster Presentations: -

The following information is designed to offer guidance to those who will be making a poster presentation at the conference. If you have any questions about making your poster presentation, please contact the conference organising committee by email at hl.info.nucelebratingcypnursingconference2025@northumbria.ac.uk

1. Poster presentations will be displayed within the main foyer area of the conference venue. The conference team will be on hand to signpost you.
2. You will be allocated a poster display board to present your work. These are numbered. Please refer to the full conference programme to identify your allocated poster display board number. This is published on our conference webpage [Celebrating Children and Young People's Nursing Conference, 2025 'Our Present, Our Future'](#)
3. Our conference poster display boards will be able to accommodate a **maximum size of A1**.
4. We recommend an A1 poster size, portrait format.
5. Please present your poster in English language only.
6. Posters can be developed using software such as *Microsoft PowerPoint, Adobe or Canva (or equivalent)*.
7. Your poster should have a visual balance of text and figures, separated by space. The main title should be visible approximately 4 metres away, therefore should be around 5cm tall.
8. Your poster should be presented using text and background which offer enough contrast to make the text easily readable.
9. **For headings**, we recommend a minimum font size of 36, and **main text**, we recommend a minimum font size of 24, using sans serif font such as Arial, Calibri or Azo Sans.
10. **Poster presentation viewing times** are periodically scheduled throughout each day of the conference (18th and 19th September 2025). These times are displayed within the full conference programme. We ask for you to be available at your poster for delegates during these times on both days.
11. We advise you to bring either drawing pins and/or velcro type self-adhesive fixings to attach your poster to your allocated poster display board.
12. Presenters are asked to remove their posters at the end of the conference - day two (**19th September 2025**). We regret we will not be able to return any posters left after the end of the conference. Posters left will be destroyed.
13. We regret the conference organising committee are not able to support presenters with any associated cost(s) in developing their poster presentation.

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