



Registering with the Police

When you first arrive in the UK

If you are a citizen of one of the countries listed below, you must register with the Police within seven days of arrival.

Already registered

Afghanistan	Bolivia	Iran	Kuwait	Peru	Tunisia
Algeria	Brazil	Iraq	Libya	Qatar	Turkey
Argentina	China	Israel	Moldova	Russia	Turkmenistan
Armenia	Colombia	Jordan	Morocco	Saudi Arabia	United Arab Emirates
Azerbaijan	Cuba	Kazakhstan	North Korea	Sudan	Ukraine
Bahrain	Egypt	Kyrgyzstan	Oman	Syria	Uzbekistan
Belarus	Georgia	Lebanon	Palestine	Tajikistan	Yemen

* China includes SAR Hong Kong and SAR Macao

Registering for the first time

Newcastle based students

- Collect your new BRP card if you have arrived in the UK on a Transit Visa before registering with the police
- Go to the **Northumbria Police Website**
- Complete the online registration form
- Once the police receive your registration form an appointment will be allocated for you. The appointment will be held at the Ovro Office, Foreign National Registration, Newcastle City Centre Police Station, Forth Banks, Newcastle upon Tyne NE1 3PA

What you will need to take to your appointment

- £34 cash
- Two x passport size photographs
- Unconditional Offer Letter or Confirmation of Enrolment Letter plus student ID card
- Receipt of tuition fees or Sponsor Letter
- Tenancy/contract for your address or a bank statement/utility bill stating your name and address
- Passport/BRP (if you have one)
- Any Home Office correspondence sent/given to you with your new visa

Already registered

If you are already registered with the Newcastle Ovro office and you change any of your personal or contact details whilst studying in the Northumbria Police area, you will need to re-register.

You must report within seven days:

- Any change of address
- Any change of college/university/course
- Any change in marital status
- Any new visa for the UK (please take any Home Office correspondence you received with your new visa to your appointment)
- Any new passport details
- Any children born whilst you are in the UK

In order to re-register send an email to: **ovro@northumbria.pnn.police.uk** stating your name, police certificate number and the reason you need an appointment.

If you are registered with the police but NOT in Newcastle you need to take the following to your appointment:

- Police registration certificate
- Passport/visa/BRP
- One passport size photograph
- University enrolment paper (CAS Letter) and student ID card
- Receipt of tuition fees or Sponsor Letter
- Tenancy/contract for your address or a bank statement/utility bill stating your name and address
- Any Home Office correspondence sent/given to you with your new visa

London based students

- Collect your new BRP card if you have arrived in the UK on a Transit Visa before registering with the Police
- You have seven days after arriving in the UK to register with the Police
- You can register at OVRO, 323 Borough High Street, London SE1 1JL (no appointment required). You will need to bring documentation with you. For more information click [here](#).

For further information, please visit:
www.ukcisa.org.uk

Please note

It is your responsibility to inform the Police of your arrival in the UK or any changes in your circumstances. If you do not do this you are in breach of your student visa and could be fined up to £5,000.

Contact the Welfare, Immigration and Funding Team

Visit us at an Ask4Help point

At City Campus

Drop in to speak to an Adviser:
Monday, Tuesday, Thursday, Friday
(10am – 4pm), Wednesday (1 – 4pm)
Student Central, City Campus Library,
Ground Floor

At Coach Lane Campus

Student Central, Coach Lane Library,
Ground Floor

At London Campus

Ground Floor

Tel: 0191 227 4127

sv.welfareandinternational@northumbria.ac.uk

Current Northumbria students should make enquiries via the Student Portal:
myportal.northumbria.ac.uk



INTERNATIONAL STUDENT SUPPORT

Visit an Ask4Help point
northumbria.ac.uk/internationalsupport

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