



**Northumbria
University**
NEWCASTLE



European Union
European Regional
Development Fund



ERDF NORTHUMBRIA ENTERPRISE AND BUSINESS SUPPORT (NEBS2) INTERNSHIP SCHEME.

SCHEME DEFINITIONS

Project Duration: Applications are open from April 2021 and final internships will start in December 2022.

Salary: Min salary £18,000 per annum pro rata. The scheme will contribute a maximum of £4,050 for a 6-month internship.

Small & Medium Sized Enterprise (SME) Definition:

- An enterprise which employs fewer than 250 employees at the time the support is given (including part time, seasonal and temporary staff) and is involved in economic activity.

In addition, the enterprise will have:

- An annual balance sheet total not exceeding 43 million euros, or
- An annual turnover not exceeding 50 million euros
- And is not more than one quarter (25%) owned by firms that do not comply with the above.

Eligible Business Location: The intern must be based at a location in Northumberland or Tyne & Wear.

Internship: The internship will be full time and open to graduates who have completed their studies within the last 3 years and could be advertised at any time of year.

State Aid: The SME will not have received more than 200,000 EUROS of public support in 3 years.



Not eligible industries: SMEs from the following will not be supported:

- Fishery and aquaculture sectors
- Coal, steel and shipbuilding sectors
- Generalised (school age) education
- The synthetic fibres sector
- Retail businesses
- Banking and insurance companies
- Primary production, processing and marketing of agricultural products

SME Requirements:

- All applicants must be received within the timescale above and the initial application must be fully completed and signed. All completed documentation will be sent to internship@northumbria.ac.uk and must be scanned copies of the original signed documents.
- Salary evidence will be provided on a monthly basis and each page to be annotated as 'True & Certified' and signed.
- After the internship the employer will be asked to complete an evaluation form.

Types of activities particularly interested in (although not essential for every internship):

- Internships that involve the graduate in new products or business processes improvements.
- Identifying SMEs that work in sectors and geographical location where graduates have previously been less successful in gaining graduate level employment.
- Employers looking to expand, grow and recover post the Covid-19 pandemic.

Where are vacancies advertised: NU Target Connect + other relevant websites and social media platforms.

Potential benefits of recruiting a graduate into your business:

- Graduates are keen to learn and can bring fresh ideas to your business.
- Graduates can fill knowledge gaps.
- Graduates are enthusiastic and willing to be involved in different activities across SME.
- Graduates may have previous experience and industry up to date knowledge.

What next? Go to northumbria.ac.uk/nebs or contact the team on the following page.



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**NORTHERN
POWERHOUSE** HM Government

POST APPLICATION GUIDANCE

Contact Information

General enquiries, application submissions and all documentation submissions including salary evidence:
E: internships@northumbria.ac.uk

Calls can be arranged via MS Teams if you need to speak with a member of the team, please email to arrange.

